

Thank you for your interest in submitting an abstract for the upcoming Scientific Session. This document is intended to be your guide in using the online submission software and we strongly suggest you print this out for future reference. If you have any questions regarding the abstract process or the use of the submission site, please call 310-424-3326 and ask to speak to Dan Berlant (x118) or Jason Levine (x100). You may also email abstracts@nasbs.org with your questions and comments.

The abstract submission system includes the following features:

User Accounts:

All users must register to use the system. All abstracts submitted by an account can be viewed and managed from the account. Abstracts may be edited or deleted without having to contact the NASBS office.

Save for Later:

If you need to leave before finishing a submission, simply logout and log back in later. Your abstract will be saved at the last point you saved data.

Improved Support for Special Characters, Images, and Table:

Most of the standard ASCII character set can be copied from your word processor and into the abstract text. Abstracts may now contain formatting, multiple images and tables, and improved scientific character recognition.

IMPORTANT DATE:

**THE SUBMISSION DEADLINE FOR
ALL ABSTRACTS AND VIDEOS IS
SEPTEMBER 26, 2025
5:00 PM EDT**

(The deadline will not be extended and no late submissions will be accepted!)

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Part 1 – Accessing the Abstract Submission Site

To access the abstract submission site, please go to the following page:

https://www.nasbs.org/future_meetings/abstracts/

On that page, you will see a link to access the abstract submission site. Please follow that link after reading the instructions on the NASBS site.

After following the link you should see a page similar to the following:

Abstract Submission and Management

Welcome to the online abstract/video submission site
for the
2026 NASBS 35th Annual Meeting
The 2026 NASBS 35th Annual Meeting will be held
March 6-8, 2026
Town and Country Resort
San Diego, CA

Submission Deadline:
Friday, September 26, 2025
5:00 PM (Eastern Daylight Time)

This year, in addition to written abstracts, NASBS will also welcome the submission of surgical videos through the abstract process. Both, **video and manuscript** approach videos will be considered. Videos will be presented on a slide show (no more than 3 slides) of the relevant clinical information, preoperative clinical imaging, a step-by-step narrated surgical video with the most important technical aspects of the case and post-operative imaging if relevant. The total length of the video should be no more than 5 minutes.

There is a 500-word limit and four (4)-image limit for written abstracts and a 75-word limit for video abstracts. No reference to the authors or the institution should appear within the body of the abstract or in the abstract title.

Important Notice: The following Abstract/Video Submission Policies will be firmly enforced:

- **No Previously Published Submission:** The abstract/video submitted must present original work that has not and will not be published or presented prior to the 2025 NASBS 35th Annual Meeting.
- **No Dual Submissions:** The abstract/video must not have been submitted to any other upcoming meetings.
- **No Previously Presented Data:** All abstracts/videos must be new and original content. Content should include at least 50% new data if previously presented at a meeting.
- There is no limit to the number of abstracts/videos you may submit, but **you may not submit a video abstract and a written abstract on the same study/data set.** You must select either a written abstract submission or a video abstract submission.
- Videos and Images should not reveal any patient data on charts or images or facts. They should be blurred or cropped as applicable.
- HIPAA Compliance requires that all patient info is covered via shapes. Please take care to cover patients' names in X-ray/MRI/ultrasound slides and photos of patient faces.
- If faces are necessary to be shown, authors will need to contact us to sign a consent form.
- Abstracts/Videos can be edited until the submission site closes. After the submission site closes and the abstracts/videos go into review, the content of the abstract/video may not be edited in any way. **Please make sure to proof read and double check your abstracts/videos before submission.** In addition, NASBS cannot update the content/text of your abstract/video to include new/updated data after acceptance notifications, although you will be allowed to include these updated findings in your actual presentation.

Written Abstract Submissions

- The word limit for written abstract submissions is **500-words** (not including title and authors).
- Up to four (4) images are allowed with written abstract submissions. Images must be no larger than 1MB in file size, and no larger than 1000 pixels wide by 600 pixels high.
- Tables may be included in the abstract submission but will go against the abstract's 500-word limit.
- No reference to the authors or the institution should appear within the body of the abstract or in the abstract title.
- Videos may not be submitted with a written abstract.

Video Abstract Submissions

- The Maximum length for submitted videos is Six (6) Minutes. **NASBS is not accepting 3D Video submissions.** If your video is accepted for presentation at the 2025 NASBS 35th Annual Meeting, you will be required to bring a final copy of your video with you to the meeting.
- A short (75-word maximum) written description of your video should be included when submitting your video abstract.
- Images and tables should not be included in the short written description when submitting a video abstract.
- Videos must have narration in English. Without narration, it will not be considered.
- The video must be structured with a brief narrated slide show (no more than 3 slides) of the relevant clinical information, preoperative clinical imaging, a step-by-step narrated surgical video with the most important technical aspects of the case and post-operative imaging if relevant.
- Your video should not contain any reference to the authors or the institution in the video and does not list authors or institutions on the title slide to allow for blinded review.
- Videos may not include advertisement or promotion of products.
- DO NOT include any music and DO NOT include any video clips or other material/media copyrighted by any entity other than yourself

NOTE: NASBS declares that no employees/owners of an ineligible company may present in NASBS CME accredited sessions. This policy is applicable to abstract authors and presenters.

Please visit the following web page for other rules, guidelines, instructions and the NASBS Policy on Owner/Employees of Ineligible Companies:
www.nasbs.org/future_meetings/abstracts/

Please visit the following web page for other rules, guidelines, and instructions:
www.nasbs.org/future_meetings/abstracts/

ALL submitters MUST create a new account to submit an abstract. Accounts created in the past submission run will no longer work. (The link to create a new account is below the login box).

Login

User ID:

Password:

Submit

Attention:

- Need to create an account? [Click here](#)
- Forgot your password? [Click here](#)

This is the entry page for the abstract software. **ALL submitters MUST create a new account to submit an abstract. Accounts created in the past submission run will no longer work. You must create a new account for 2025/2026 (you may use the previous username and password).** The link to create an account is found just below the login box.

Part 1a – Technical Requirements

We have tested the software with multiple browsers and operating systems. Please use one of the following to access the abstract submission system.

Browsers:

Windows:

MS Internet Explorer 9 or newer

Current versions of:

- Firefox
- Chrome

Macintosh:

Current versions of:

- Safari
- Firefox
- Chrome

Mobile Devices:

We do not currently support mobile browsers

Screen Resolution:

We recommend setting your screen resolution to **AT LEAST** 800x600 pixels. Users with a screen resolution of 640x480 pixels will have a hard time navigating the site. What you see will vary depending on your computer and browser settings.

Part 2 – Creating a New Account

You must create an account before you can submit abstracts for this meeting. Each user account can submit an unlimited number of abstracts. If your institution is planning on submitting multiple abstracts, it may be to your benefit to coordinate all submissions under one account for easier management. Once you have clicked on the link to create a new account (from [Part 1](#)), you will see the following screen:

Register User

Contact Name

Details

*First Name:

MI:

*Last Name:

*Title:

BA

▼

(highest degree)

*Email:

*Confirm Email:

*User ID:

Save

Please fill out this form completely, as all fields (except Middle Initial) are required. This is the main Contact Name for the entire account. Individual abstracts can have a different contact name if desired.

You **MUST** enter a valid email address and you **MUST** be able to check that address for new messages to receive the password to log in. Additionally we recommend you whitelist @submitmyabstract.com email addresses in your spam filter to prevent the message from being blocked. Passwords are automatically generated and emailed to verify the email address. This step is necessary because we will be conducting communications almost entirely by email. After submitting the above form, you should receive the password by email within 5 minutes. If no email is received after 10 minutes, please contact the [NASBS Office](#) for assistance.

Part 3 – Logging In

By now, you have created an account using the form from [Part 2](#) and you have received your password by email to the address you provided. The randomly generated password will look something like this:

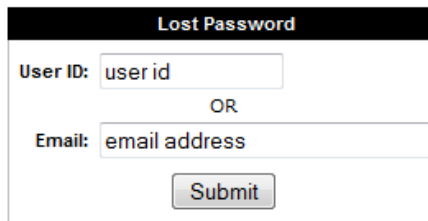
6TZldrK3S2

Follow the link in the email to go back to the abstract site login screen and enter the User ID you created into the User ID box (see below). The passwords **ARE CASE SENSITIVE**, so you must enter capital and lowercase letters exactly as shown in the email. ***We suggest that you copy and paste the password from the email into the login box.*** Once you have entered your User ID and password, click the **Submit** button to log in.

Part3a – Resetting a Forgotten Password

Upon clicking the “**Forgot your password? Click here**” link on the login screen, you will be taken to the password reset screen:

Abstract Submission and Management

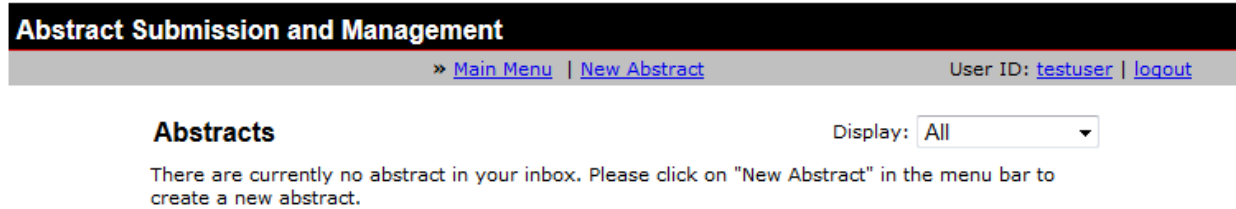


The image shows a web form titled "Lost Password". It contains two input fields: "User ID:" with the placeholder text "user id" and "Email:" with the placeholder text "email address". Between these fields is the word "OR". Below the email field is a "Submit" button.

Enter **EITHER** your user ID **OR** your email address above and click the **Submit** button. The password for that account will be reset to a new randomly generated value and emailed to the address provided when you created the account. If you do not receive the new password within 5 or 10 minutes, please contact the [NASBS office](#) for technical support.

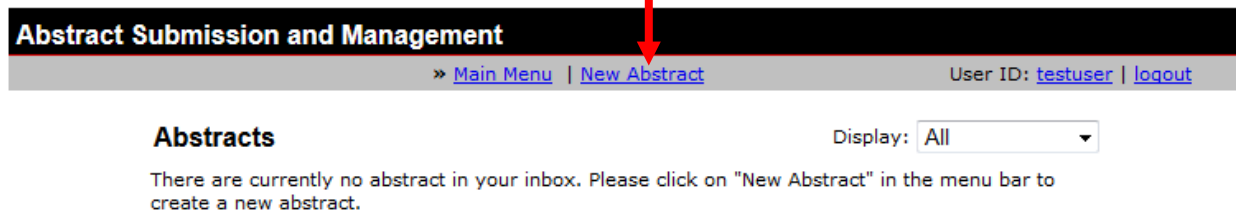
Part 4 – The Main Menu

After a successful login, you will see the following screen:

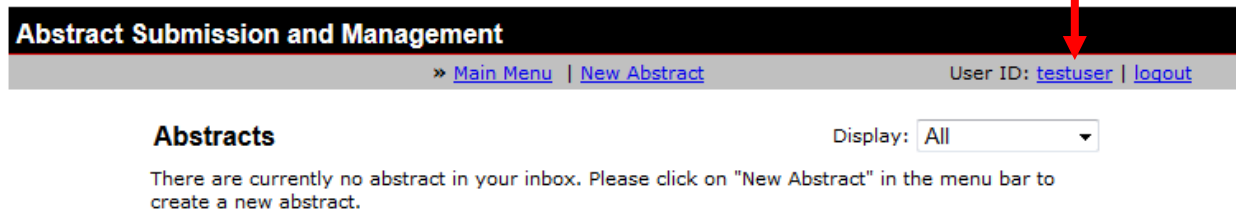


Because this is your first time logged in, you have no abstracts in the system.

To begin submitting a new abstract, click the **"New Abstract"** link at the top of the page ([go to Part 5](#)).



To change the randomly generated password, **click on your user ID** at the top right of the screen ([go to Part 4a](#)).



Part 4a – Changing the Password


To change the randomly generated password to something easier to remember and type, click on your **User ID** at the top right of the main menu. You will see the following screen:

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Contact Name

Details

*First Name:  MI:

*Last Name:

*Title: (highest degree)

*Email:

*Confirm Email:

*User ID:

*Password: (8-15 alphanumeric)

Confirm:

To change the password, first enter your email address in the “Confirm Email” text box and then simply enter the new password in the Password and Confirm fields and click the **Save** button. You will see a message at the top of the screen if the information was saved successfully. At that point, you can **Logout**, return to the **Main Menu** or begin a **New Abstract**.

Part 5 – Submitting a New Abstract || Step 1 – Contact Information

When you click on the **New Abstract** button at the top of the Main Menu, you are taken to the following screen:

Abstract Submission and Management


» [Main Menu](#) | [New Abstract](#)

User ID: [testuser](#) | [logout](#)

Abstract Submission: Corresponding Author

*First Name:

Test



MI:

*Last Name:

User

*Degree:

MD

▼

(Please select highest degree. This is not used in publication, simply for correspondence regarding submission)

*Address:

*City:

*State:

----- select -----

▼

*Postal Code:

*Country:

United States

▼

*Phone:

*Cell Phone:

*Email:

abstracts@nasbs.org

Cancel

Next »

All fields marked with the **red asterisk (*)** are required and may not be left blank. The system assumes that the Contact Name of the account will also be the contact for the abstract, but you may change this if you wish.

Please enter a valid postal address as well as a valid phone number and email address. Entering a fax number is optional but highly recommended.

Click the **Next** button at the bottom of the page to continue, or click the **Cancel** button to discard this abstract and return to the Main Menu.

Part 5 – Submitting a New Abstract || Step 2 – Title, Authors & Institutions

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract Submission: Titles, Authors & Institutions

*Abstract Title:

*Author(s):

<< Back

Add Author

Save & Continue >>

In accordance with ACCME regulations, the accredited provider for this activity must ensure that anyone who is in a position to control the content of the education activity has disclosed to us ALL financial relationships with any ineligible company (formerly "commercial interest" - see below for definitions). Should it be determined that a conflict of interest exists as a result of a financial relationship you may have, you will be contacted and methods to mitigate the conflict will be discussed with you. In addition, all affirmative disclosures must be revealed by a slide at the beginning of the presentation or note that you have nothing to disclose. Failure or refusal to disclose or the inability to resolve the identified conflict will result in the withdrawal of the invitation to participate.

Ineligible companies (formerly commercial interests) are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.

Examples of such organizations include:

- Device manufacturers or distributors
- Pharmaceutical companies or distributors
- Bio-medical startups that have begun a governmental regulatory approval process
- Growers, distributors, manufacturers or sellers of medical foods and dietary supplements
- Manufacturers of health-related wearable products

The ACCME does not consider providers of clinical service directly to patients to be ineligible companies. (<https://www.accme.org/accreditation-rules/standards-for-integrity-independence-accredited-ce/eligibility>)

Length of Financial Relationships: The ACCME requires disclosure of financial relationships with ineligible companies in the 24-month period preceding the time that the individual is being asked to assume a role controlling content of the CME activity. You do not need to disclose your spouse/partner's relationships.

What to Disclose: ACCME requires that individuals disclose ALL financial relationships with ineligible companies.

Enter the abstract title in the first field on this screen. The title is limited to 254 characters.

Click **Add Author** to begin adding the First (Primary) Author.

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract Submission: Titles, Authors & Institutions

*Abstract Title:

Add Author

Abstract Submission: Add Author

*First Name or Initial: MI:

*Last Name:

Title(s): (separate multiples with a space, i.e. PhD RN)

Cell Phone:

Email:

*Institution:

*Training Status: ☐ Student ☐ Resident ☐ Fellow ☐ N/A

*Has this author had within the last 24 months a financial relationship with an ineligible company?

☐ Yes ☐ No

Enter in the author's Name, Title, Cell Phone, Email, Institution and Training Status. Then check-off if there is a financial relationship to disclose for the author.

NASBS, adhering to the policies of the ACCME, must insure balance, independence, objectivity, and scientific rigor in all its educational activities. The ACCME states "the owners and employees of ineligible companies are considered to have unresolvable financial relationships and must be excluded from participating as planners or faculty, and must not be allowed to influence or control any aspect of the planning, delivery, or evaluation of accredited continuing education, except in the limited circumstances outlined in [Standard 3.2](#)." Therefore, the NASBS Conflict of Interest Committee (CIC) declares that no employees/owners of an ineligible company may present in NASBS CME accredited sessions. This policy is applicable to abstract authors and presenters.

Click [here](#) to view the ACCME's definition of ineligible company, owner and employee.

Please contact: stephanie@nasbs.org with any questions regarding NASBS Policy on Owner/Employee of Ineligible Companies.

It is at this point where you must disclose any and all relevant financial relationships with Ineligible Companies. If there is nothing to disclose, select **No**; you be taken back to the previous page where you may add more authors. If there is anything to disclose, select **Yes**; you will be taken to another page to enter your disclosure(s) and conflict of interest management strategy.

The screenshot displays the 'Abstract Submission and Management' web application. At the top, a navigation bar includes links for 'Main Menu' and 'New Abstract', along with the user ID 'testuser' and a 'logout' link. The main heading is 'Abstract Submission: Titles, Authors & Institutions'. Below this, there is a form for 'Abstract Title'. A modal window titled 'Add Author' is open, showing a 'Disclosure: Test User' section. This section prompts the user to provide information regarding compensation. It includes fields for 'Company', 'What was received' (a dropdown menu), and 'What was the role' (a dropdown menu). There are also radio buttons for 'Is this relationship still currently active?' with options 'Yes, it is still active' and 'No, it concluded within the last 24 months'. At the bottom of the modal, there are 'Back' and 'Submit' buttons.

Enter author's financial disclosure.

You will be taken to another page to add more disclosures OR finalize the disclosure entry.

The screenshot displays the 'Abstract Submission and Management' web application. At the top, there is a navigation bar with links for 'Main Menu' and 'New Abstract', and a user status area showing 'User ID: testuser' and a 'logout' link. The main heading is 'Abstract Submission: Titles, Authors & Institutions'. Below this, there is a form for adding an author, with a label '*Abstract Title:' and an empty text input field. A modal window titled 'Add Author' is open, showing a 'Disclosure: Test User: Submitted' message. The message asks, 'Would you like to submit another statement of financial disclosure for this author for a different company? Click YES to proceed to the disclosure form. Click NO to close this window.' There are two buttons, 'NO' and 'YES', at the bottom of the modal.

If you select **Yes**, you will be directed to another disclosure screen similar to that pictured above. If you select **No**, you may move on to add the next author.

Enter the rest of the Authors in the same manner; making sure the disclosure information is accurate and up to date. You may add any number of authors in any order you wish once you have completed adding the First (Primary) Author.

Click **Save & Continue** to move on to the next step or **Back** to edit the contact information. From this point forward, if you leave the site, your abstract will be saved.


Part 5 – Submitting a New Abstract || Step 3 – Topic

Abstract Submission: Type and Topic

***Type:** ☐ Paper Abstract (selecting this option removes your existing video)
☒ Video Abstract (I will upload a video or provide a link to a video)

***Topic:** (Please choose the topic below that most closely matches the topic of your abstract)
select... ▼

***Member:** (Please indicate membership for Test User)
NASBS ▼

The presenter is marked as a Resident. What is their anticipated completion date?
 

Student/Resident/Fellow indicates that the person is currently enrolled in medical school or in a qualified residency or fellowship program. To be considered for any special awards, you must fill out the anticipated completion date, and proof of enrollment must be sent to the NASBS office by email. Indicate the name of the medical student/resident/fellow and the title(s) of the abstracts being submitted.

Is this abstract the result of research completed under a NASBS Research Grant?
☒ No ☐ Yes , enter the year of the grant: -- select--- ▼

« Back Next »

Select whether this is a Written Abstract or Video Abstract being submitted.

Use the Topic pull-down menu to select the topic that most closely matches the topic of this abstract.

Use the Member pull-down menu to select if the Presenter is a member of NASBS

If the presenter is a Student/Resident/Fellow, provide the anticipated date of completion of training.

Finally, indicate if this abstract is the result of research completed under a NASBS research grant.

Click **Back** to go back and edit Authors and Institutions or **Next** to continue.

Part 5 – Submitting a New Abstract || Step 4 – Type and Financial Disclosure

Abstract Submission and Management

[» Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract Submission: Additional Information

I would like my abstract considered for the following award:

*I confirm that a manuscript based on this abstract has not been published or submitted to any journal. If already submitted to a journal or published, this abstract is not eligible for submission to NASBS.

*I acknowledge that a manuscript based on this abstract **MAY NOT** be published in any journals prior to the NASBS 35th Annual Meeting

« Back

Next »

Answer if you would like your abstract to be considered for an award as well as the questions regarding publication.

Click **Next** to add and edit the body of your Abstract Summary.

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Part 5 – Submitting a New Abstract || Step 5 – Edit your Abstract Content

Once you have entered the basic information for your abstract, the abstract editor will now appear on screen. You will now be able to edit your abstract.

Abstract Submission and Management

[» Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract Submission: Body

Please enter up to **500** words. A maximum of **4** images allowed.

Editor Tool Bar
B *I* U | x^2 x_2

[« Back](#) [Next »](#)

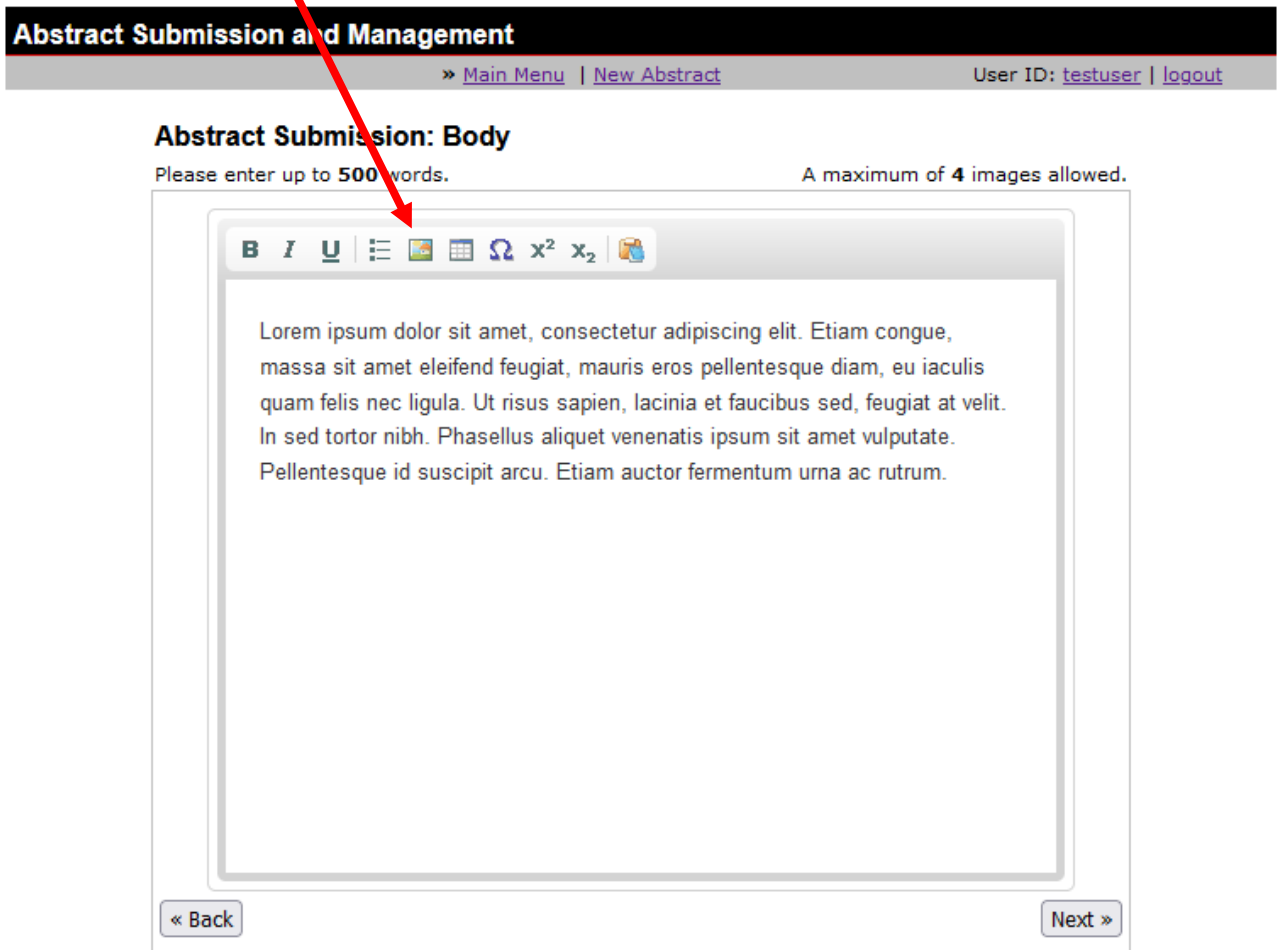
Entering Text

1. You may enter abstract text simply by typing it in the abstract box.
2. Alternatively, you may use the editor's copy & paste function
 - a. You may copy & paste from **MS Word** or paste as **Plain Text** by choosing the appropriate icon in the editor tool bar.

Please Note: Written abstracts submitted must adhere to a **500-word limitation**. This restriction will be strictly enforced via the online submission system. Video submissions must adhere to a **75-word limitation**.

Inserting an Image

1. Select the **Image icon** from the editor tool bar



The screenshot shows the 'Abstract Submission and Management' interface. At the top, there is a black header with the text 'Abstract Submission and Management' in white. Below the header, there is a navigation bar with links: '» Main Menu' and 'New Abstract'. On the right side of the navigation bar, it says 'User ID: testuser | logout'. The main content area is titled 'Abstract Submission: Body'. Below the title, there are two instructions: 'Please enter up to 500 words.' and 'A maximum of 4 images allowed.' The main editor area contains a text box with placeholder text: 'Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam congue, massa sit amet eleifend feugiat, mauris eros pellentesque diam, eu iaculis quam felis nec ligula. Ut risus sapien, lacinia et faucibus sed, feugiat at velit. In sed tortor nibh. Phasellus aliquet venenatis ipsum sit amet vulputate. Pellentesque id suscipit arcu. Etiam auctor fermentum urna ac rutrum.' Above the text box is a toolbar with various icons: bold (B), italic (I), underline (U), list (three horizontal lines), image (a small picture icon), table (a grid icon), link (a chain link icon), x² (a superscript icon), x₂ (a subscript icon), and a document icon. A red arrow points from the 'Image icon' in the toolbar to the text box. At the bottom of the editor area, there are two buttons: '« Back' on the left and 'Next »' on the right.

2. The Image Properties box will now appear on screen.

3. Select the **Upload** tab to upload your image.

The screenshot displays the 'Abstract Submission and Management' web interface. At the top, a navigation bar includes links for 'Main Menu' and 'New Abstract', along with a user ID 'testuser' and a 'logout' link. The main content area is titled 'Abstract Submission: Body'. A red arrow points from the instruction text to the 'Upload' tab of the 'Image Properties' dialog box. The dialog box has two tabs: 'Image Info' and 'Upload'. The 'Upload' tab is active, showing fields for 'URL', 'Alternative Text', 'Width', 'Height', 'Border', 'HSpace', 'VSpace', and 'Alignment'. A 'Browse Server' button is next to the URL field. A 'Preview' section on the right shows a sample image with placeholder text. The dialog box has 'Back', 'OK', and 'Cancel' buttons at the bottom.

Abstract Submission and Management

>> [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract Submission: Body

Please enter

Image Properties

Image Info Upload

URL [Browse Server](#)

Alternative Text

Width Height

Border HSpace VSpace

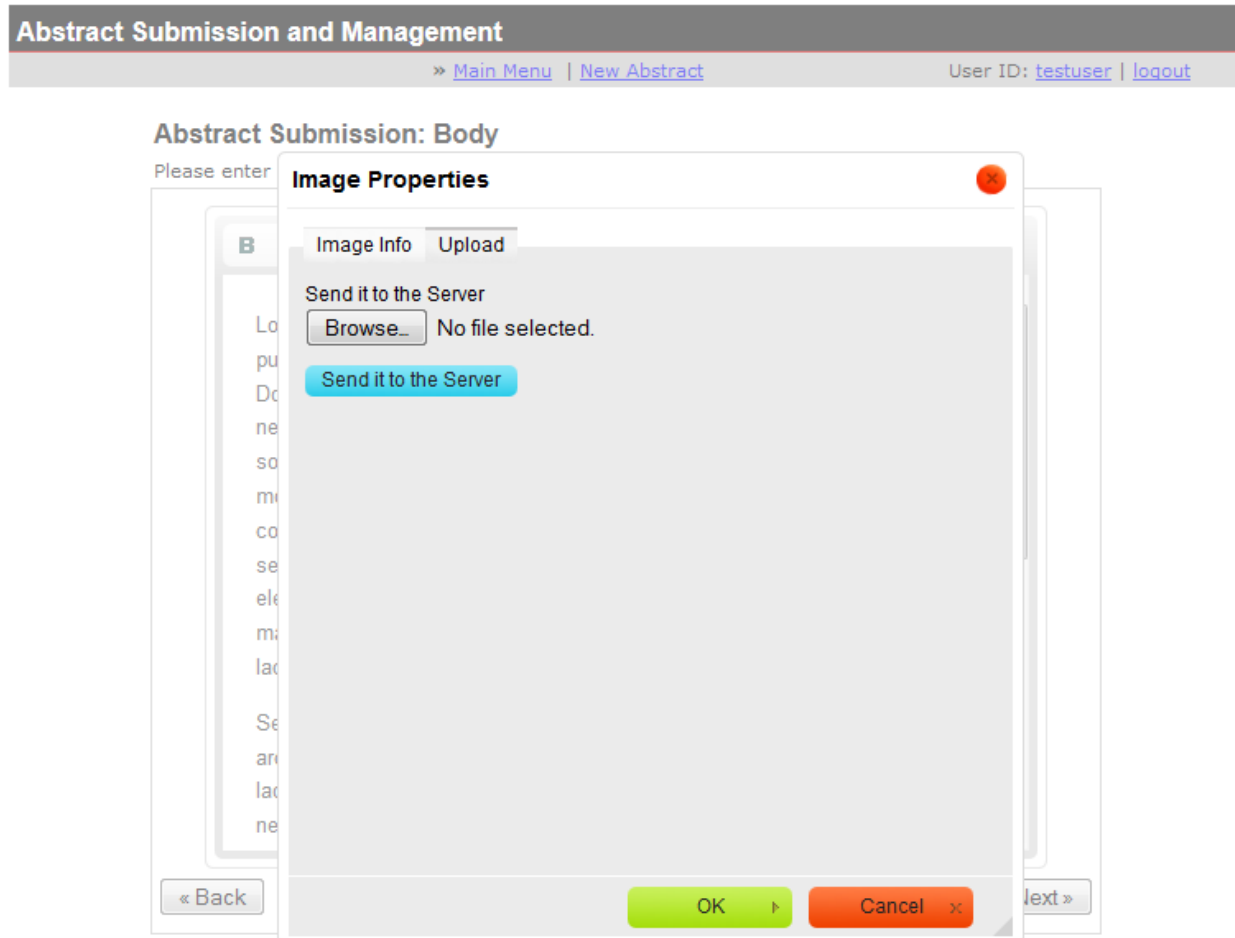
Alignment

Preview

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas feugiat consequat diam. Maecenas metus. Vivamus diam purus, cursus a, commodo non, facilisis vitae, nulla. Aenean dictum lacinia tortor. Nunc iaculis, nibh non iaculis aliquam, orci felis euismod neque, sed ornare massa mauris sed velit. Nulla pretium mi et risus. Fusce mi pede, tempor id, cursus ac, ullamcorper nec, enim. Sed tortor. Curabitur molestie. Duis velit augue, condimentum at, ultrices a, luctus ut, orci. Donec pellentesque egestas eros. Integer cursus, augue in cursus faucibus, eros pede bibendum

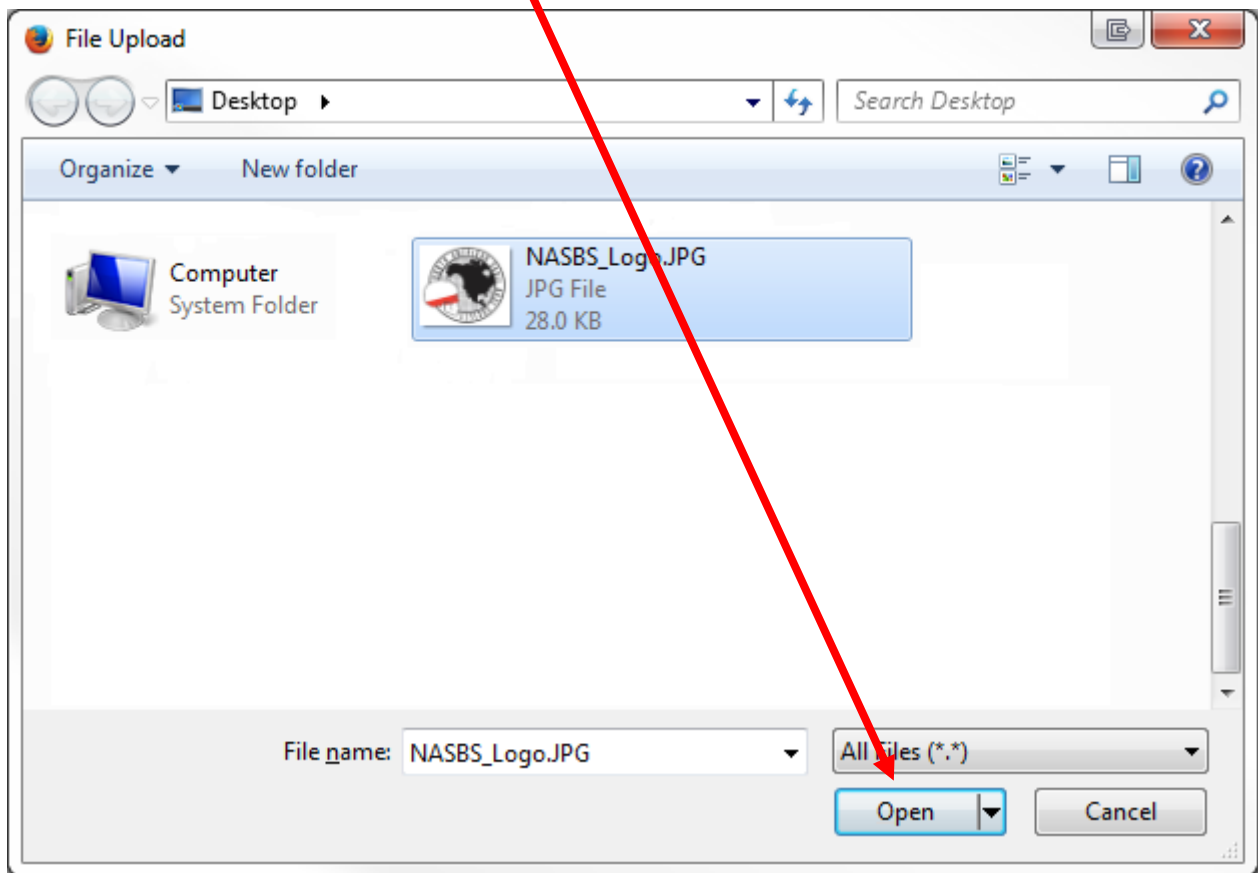
« Back OK Cancel »

4. The file upload box will now appear on screen



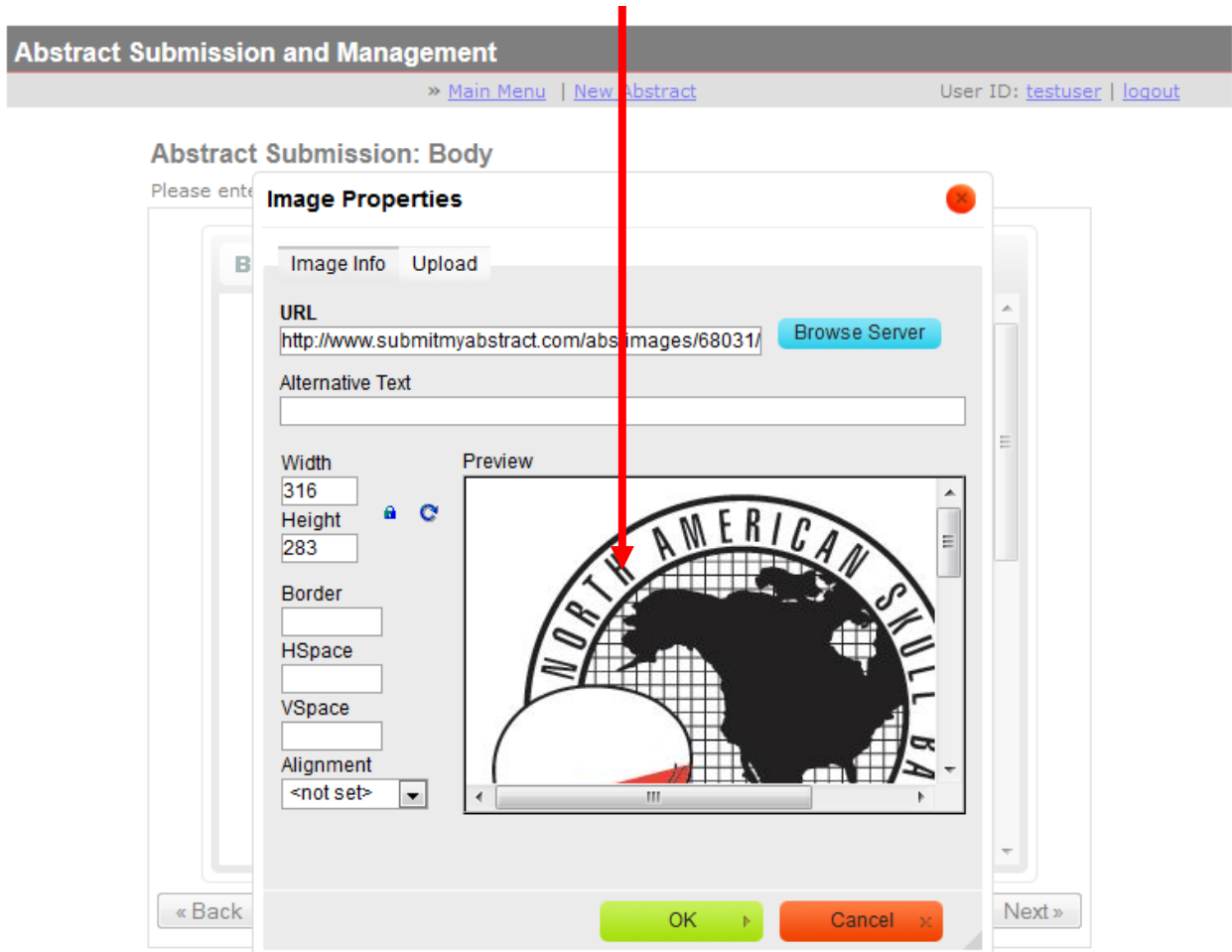
5. Select the **Browse** button and navigate your local hard drive to locate the desired image.

6. Select the image and press the **Open** button



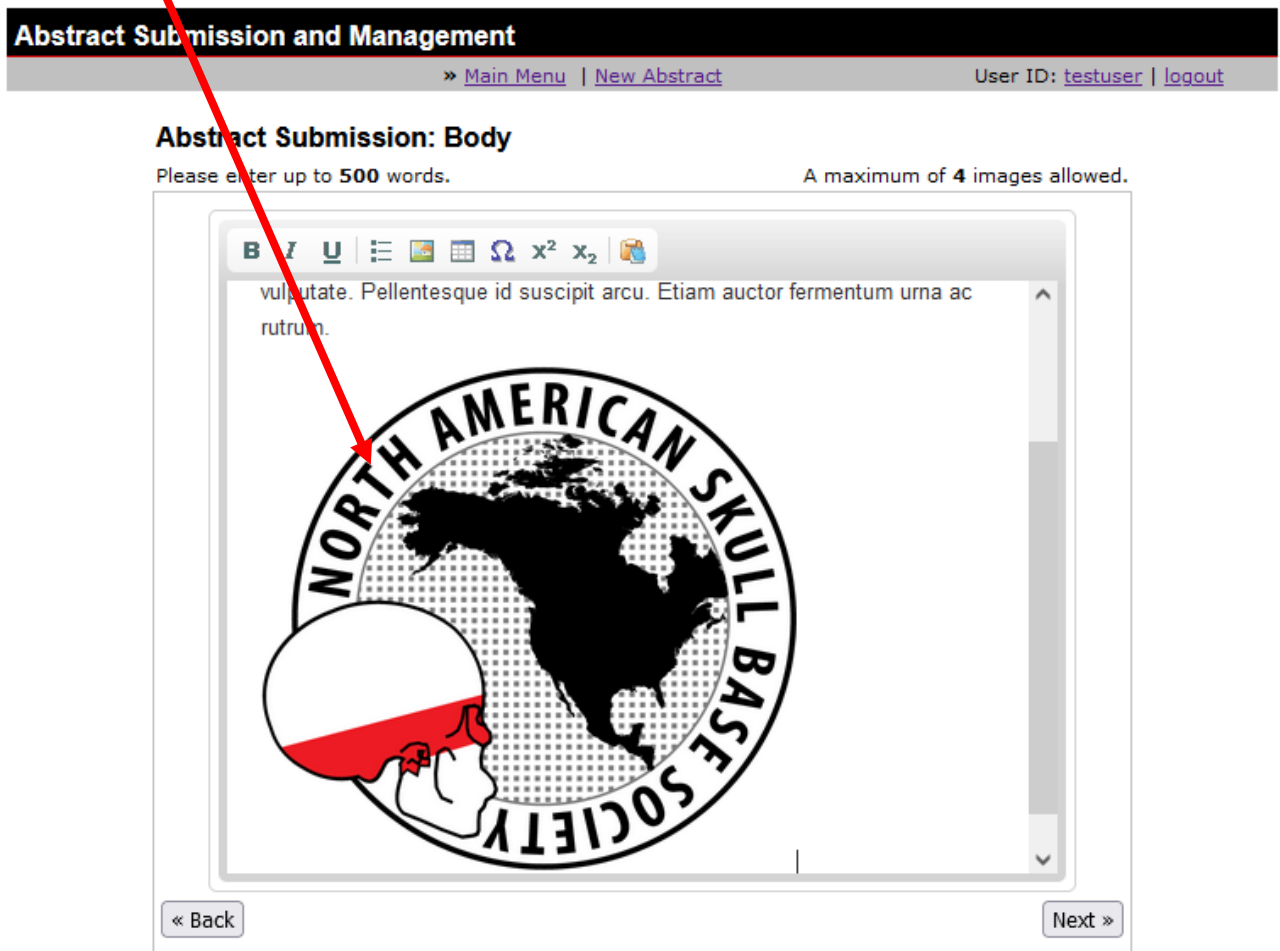
7. You will return to the **Image Properties** screen
8. Press the **Send it to the Server** button

9. Your image will now appear on the **preview screen** portion of the image properties.



10. Press the **OK** button

11. Your image will now appear in your abstract editor box along with your submitted text.

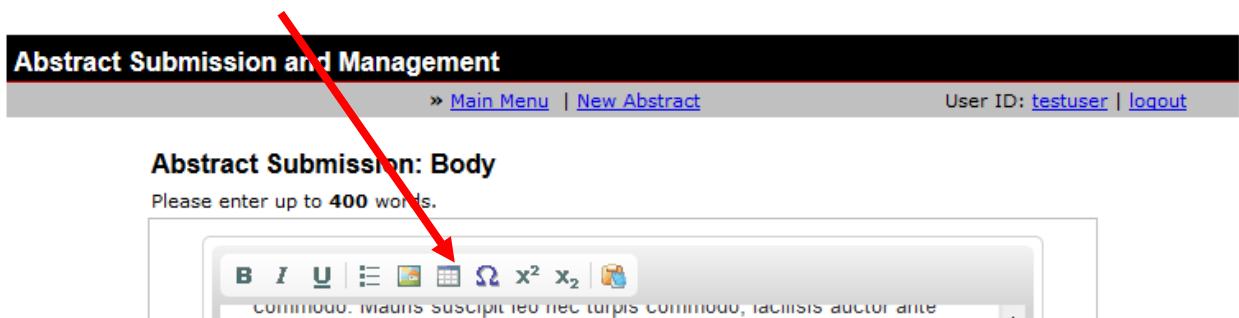


12. Select **Next** to continue with the abstract submission

Please Note: We have provided support for small images in this software. **Because images must be in JPG format and less than 1000 kb in size and should be less than 900 pixels in width and height.**

Generating a Table within the Abstract Editor

1. Select the **Table Icon** from the editor tool bar.



2. The Table Properties screen will now appear.

3. Fill in the table definitions as needed (rows, columns, header, summary, etc)

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#)

User ID: [testuser](#) | [logout](#)

Abstract Submission: Body

Please enter up to **500** words.

A maximum of **4** images allowed.

The screenshot shows the 'Abstract Submission: Body' page. It features a rich text editor with a toolbar containing icons for bold, italic, underline, bulleted list, numbered list, link, unlink, x², x₂, and image. The text area contains placeholder text: 'Lorem ipsum massa sit an quam felis ne velit. In sed to vulputate. Per rutrum.' and a partial image of a 'NORTH' sign. A 'Table Properties' dialog box is open, displaying settings for a table with 3 rows and 2 columns. The dialog includes fields for Width (100%), Height, Cell spacing (1), Cell padding (1), Headers (None), Border size (1), Alignment (<not set>), Caption, and Summary. At the bottom of the dialog are 'OK' and 'Cancel' buttons. The main page has '« Back' and 'Next »' buttons.

Rows	Width
3	100%
Columns	Height
2	
Headers	Cell spacing
None	1
Border size	Cell padding
1	1
Alignment	
<not set>	
Caption	
Summary	

4. Press **OK**

5. A blank table will now appear in your abstract

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Abstract Submission: Body

Please enter up to **500** words. A maximum of **4** images allowed.

B *I* U x^2 x_2

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[« Back](#) [Next »](#)

6. Fill in the table with your desired data.
7. Select **Next**

Including a Video

1. If you are submitting a Video Abstract Summary, click on the link entitled “Click here if you would like to include a video for this abstract”


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Abstract Submission: Final Review

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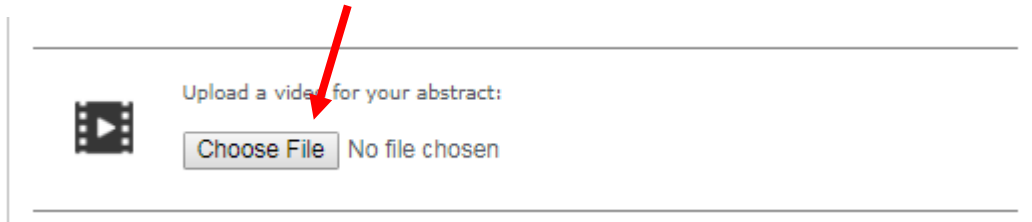
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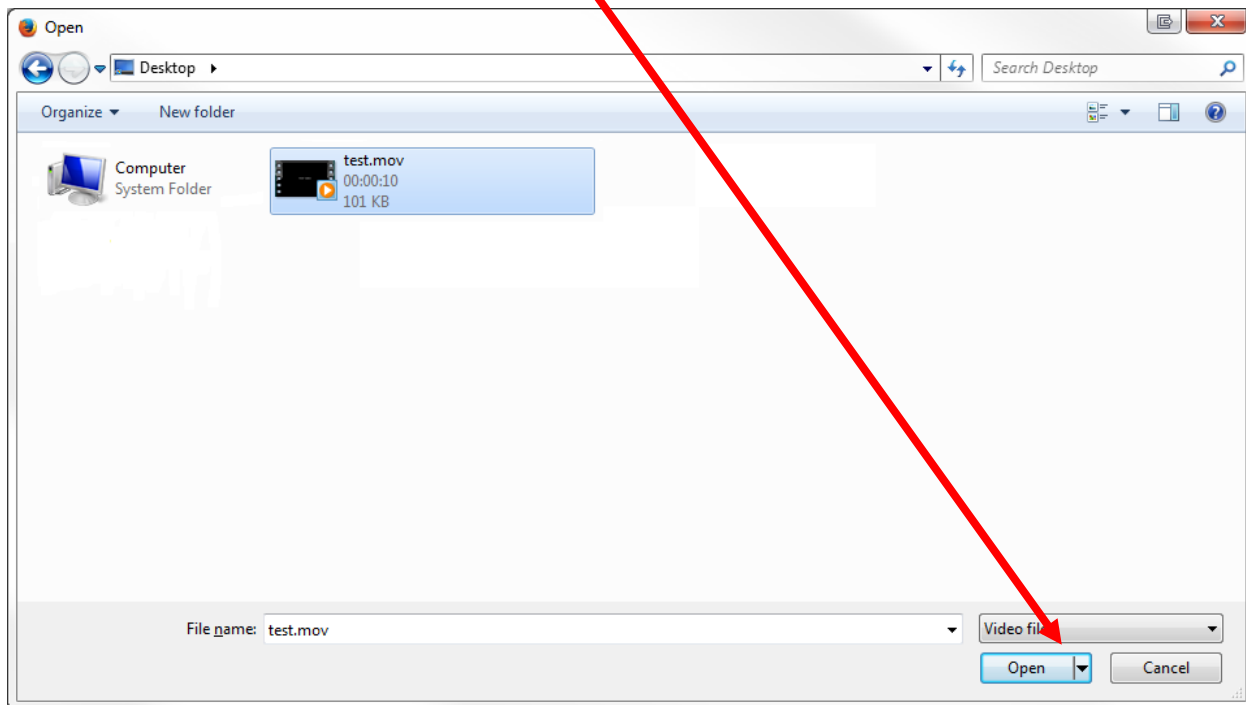
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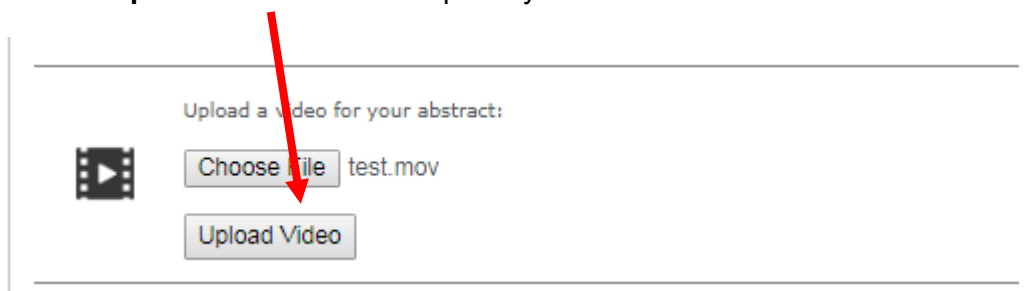
2. Press the “**Choose File**” button.



3. Select the video and press the **Open** button.



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Abstract Submission: Final Review

TEST ABSTRACT [Test User MD, NASBS](#)
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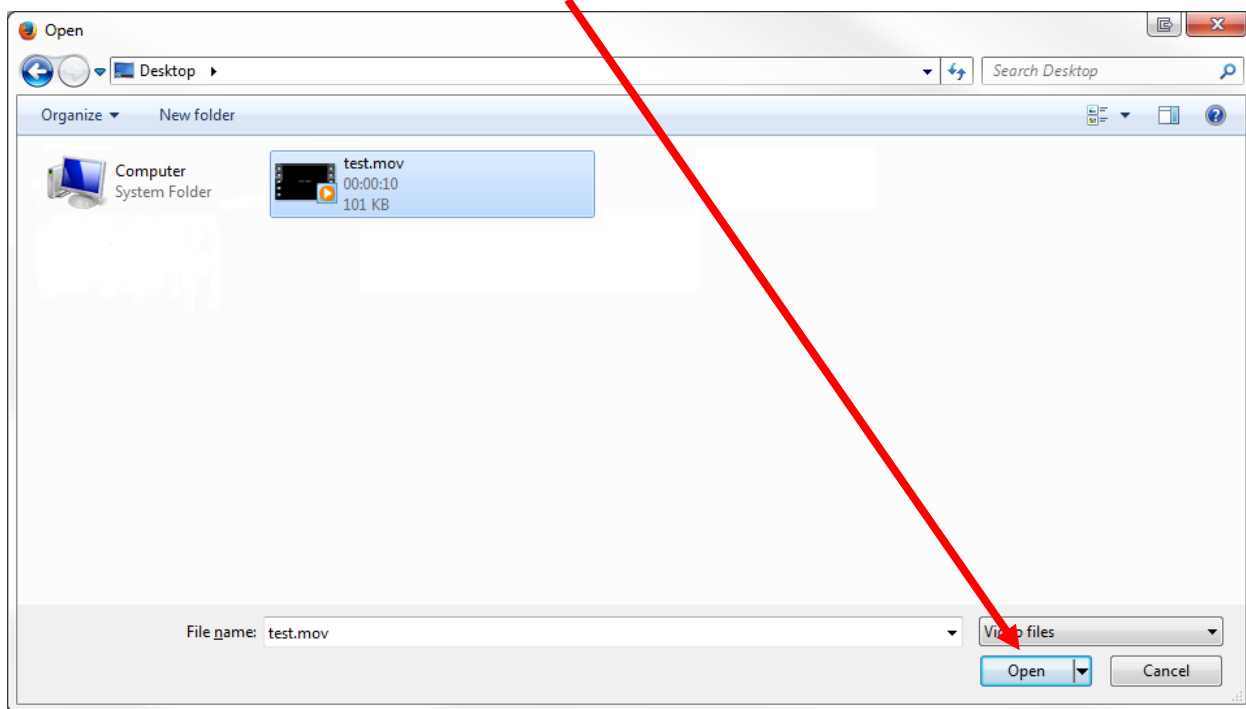


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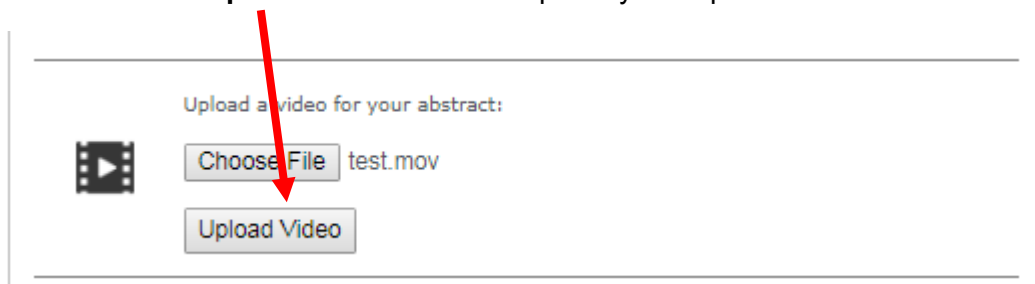
Choose File

No file chosen

5. Select the video and press the **Open** button.



6. Press the **Upload Video** button to upload your replacement video.



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If you are ready to submit your abstract for consideration, then please read the Terms and Conditions in the box below your abstract (also listed below). You must indicate your agreement to the Terms and Conditions by clicking the **“I agree to the terms and conditions listed above”** box.

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- Device manufacturers or distributors
- Pharmaceutical companies or distributors
- Bio-medical startups that have begun a governmental regulatory approval process
- Growers, distributors, manufacturers or sellers of medical foods and dietary supplements
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Click the **Submit** button to submit this abstract for review. You will get a confirmation email as a receipt and see the [Confirmation Screen](#) in your browser.

If your abstract contains an image or table please confirm the placement and presentation of the object before continuing.

An onscreen confirmation screen will appear once you have successfully submitted your abstract.

Please Note: If you see the screen below, you have successfully submitted your abstract. **ALSO note the Abstract ID (6-digit number) for your submission; this will be the unique identifier for your submission.** Click **Logout** if you are finished, **Main Menu** if you wish to continue managing your abstracts or **New Abstract** to begin entering a new abstract.

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Thank you for submitting abstract 146360 to NASBS. You may make changes to this abstract up until the submission deadline. Updates as to the status of this abstract will be sent to the contact name you identified.

Please click the Main Menu link above to return to your abstract management page.

Part 6a – Abstract Management – The Main Menu


Now that you have entered one or more abstracts, the main menu will show the abstracts in the system and their status. The next time you log in or click **Main Menu** after starting or completing an abstract, your screen will look something like this:

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstracts

Display: All ▼

ID	Title	Status	Approval
146360	TEST ABSTRACT 	Pending	

Total Records: 1 Display: 1 - 1

Every abstract authored by this account will be displayed even if it has not been finished. The **Status** column explains the status of each abstract. To receive an explanation of status codes, click on the underlined word **Status** at the top of that column. A new window will open and display the status definitions:

Abstract Text Definitions

In Process: Abstract has not yet been completed

Pending: Abstract complete, awaiting review

In Review: Abstract is being scored by reviewers

Reviewed: Reviewer has submitted his/her results

Done: Abstract review process has been completed. Notification of acceptance will be sent shortly.

Use the pull down menu at the upper right to limit the view of abstracts by status. Click an abstract title to edit or delete it as long as it is prior to the submission deadline.

Part 6b – Abstracts that will be considered for presentation

Once the submission deadline passes, only abstracts marked as PENDING will go to the review stage.

Abstract Text Definitions

In Process: Abstract has not yet been completed

Pending: Abstract complete, awaiting review

In Review: Abstract is being scored by reviewers

Reviewed: Reviewer has submitted his/her results

Done: Abstract review process has been completed. Notification of acceptance will be sent shortly.

Abstracts marked IN PROCESS as of the submission deadline will NOT be reviewed. Please make sure that you complete all of your abstracts before the submission deadline. Contact the [NASBS Office](#) if you have questions.

Part 6c – Abstract Management – Editing an Abstract

You may edit your abstract at any time prior to the submission deadline by clicking on the abstract title from the main menu. You will see the following screen:

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract: Edit ID: 146360 << Previous | Next >>

TEST ABSTRACT [Test User MD, NASBS](#)
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam congue, massa sit amet eleifend feugiat, mauris eros pellentesque diam, eu iaculis quam felis nec ligula. Ut risus sapien, lacinia et faucibus sed, feugiat at velit. In sed tortor nibh. Phasellus aliquet venenatis ipsum sit amet vulputate. Pellentesque id suscipit arcu. Etiam auctor fermentum urna ac rutrum.

Session/Program: N/A
Status: Pending
Approval:

Started: 06/09/2025
Completed: 06/09/2025

Cancel Edit

Delete Abstract

Edit »

Click the “**EDIT**” button to begin editing the abstract. Editing is exactly the same process as entering an abstract, except all of the information you entered previously will be there. Refer to [Part 5](#) for instructions on using the data entry screens.

Part 6d – Abstract Management – Deleting an Abstract

If you wish to delete an abstract (remove it from consideration or delete an abstract with errors) you do so by logging in and clicking on the abstract to be deleted. You will see the same screen from [Part 6b](#) above.

To delete, click the “**Delete Abstract**” button in the bottom center of the screen. You will see a new screen asking you to confirm deletion:

Abstract Submission and Management

» [Main Menu](#) | [New Abstract](#) User ID: [testuser](#) | [logout](#)

Abstract: Edit ID: 146360 << Previous | Next >>

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Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam congue, massa sit amet eleifend feugiat, mauris eros pellentesque diam, eu iaculis quam felis nec ligula. Ut risus sapien, lacinia et faucibus sed, feugiat at velit. In sed tortor nibh. Phasellus aliquet venenatis ipsum sit amet vulputate. Pellentesque id suscipit arcu. Etiam auctor fermentum urna ac rutrum.

Session/Program: N/A
Status: Pending
Approval:

Started: 06/09/2025
Completed: 06/09/2025

Click "Yes" to CONFIRM delete. Click "No" to CANCEL delete.

Cancel Edit

YES NO

Edit »

If you wish to continue and permanently delete this abstract, click “Yes” or click “No” to keep this abstract.

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